

TRANSPORT & STORAGE SERVICE BUSINESS



DIGITAL INFRASTRUCTURE

• Website Development: Create a professional website showcasing your services, client testimonials, and contact information.

• ERP Software: Implement an Enterprise Resource Planning system tailored for logistics, covering modules like fleet management, inventory tracking, and billing.

• QR Code Integration: Utilize QR codes for asset tracking, delivery confirmations, and customer feedback.



Business Registration & Legal Compliance

- Company Incorporation: Register as a Private Limited Company or Limited Liability Partnership (LLP) under the Companies Act, 2013.
- Tax Registrations:
 - PAN/TAN: Obtain Permanent Account Number (PAN) and Tax Deduction and Collection Account Number (TAN) from the Income Tax Department.
 - GST Registration: Mandatory for businesses with an annual turnover exceeding ₹40 lakhs (₹20 lakhs for special category states).
 - Import Export Code (IEC): Required if you plan to engage in international trade.
- Transport Licenses:
 - Goods Carrier Permit: Issued by the Regional Transport Office (RTO).
 - Vehicle Fitness Certificate: Mandatory for commercial vehicles.
 - Driver's License: Ensure all drivers possess valid commercial driving licenses.
- Professional Tax Registration: Required in certain states.



System & Certification Requirements

•ISO Certifications:

- ISO 9001: Quality Management System.
- ISO 14001: Environmental Management System.
- ISO 45001: Occupational Health & Safety.
- ISO 39001: Road Traffic Safety.
- ISO 22301: Business Continuity Management.

•Social Compliance Audits:

- SMETA: Sedex Members Ethical Trade Audit.
- SA8000: Social Accountability International Standard.
- ISO 26000: Guidance on Social Responsibility.

•Intellectual Property Rights (IPR):

- Trademark Registration: Protect your brand name and logo.
- Copyrights: For original content like software or promotional materials.

•Patent: If you have unique technological solutions.



Employee Welfare & Compliance

- Employee State Insurance Corporation

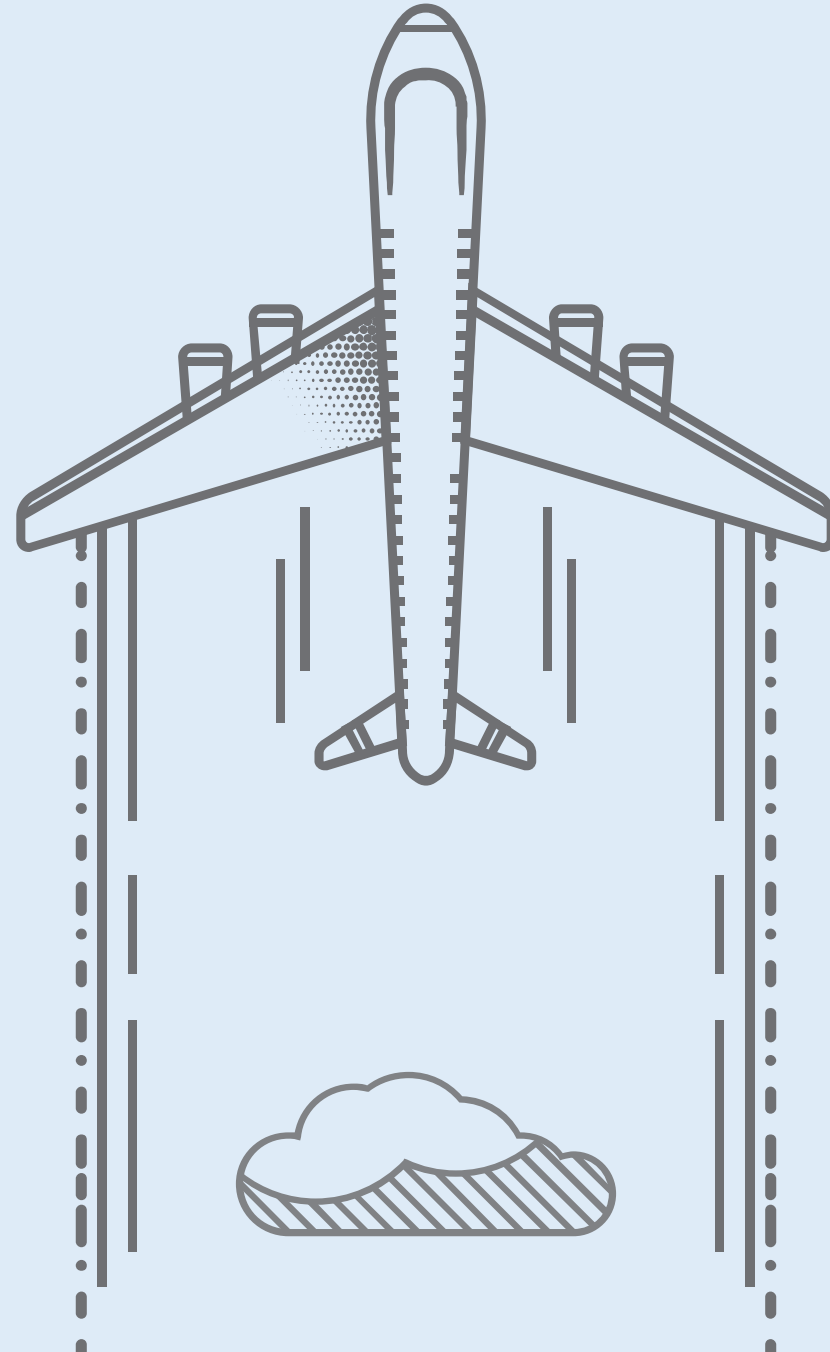
(ESIC):

- Eligibility: Employees earning ₹21,000 or less per month.
- Benefits: Medical care, maternity benefits, and unemployment allowances.

- Employees' Provident Fund (EPF):

- Contribution: 12% each from employer and employee.

- Applicability: Companies with 10 or more employees.



Training & Consultancy

• Employee Training: Provide regular training on safety protocols, customer service, and operational efficiency.

• Consultancy Services: Engage with industry experts for guidance on compliance, technology integration, and business strategy.



DOCUMENTATION CHECKLIST

- **Identity Proofs:** Aadhaar Card, PAN Card, Passport.
- **Address Proofs:** Utility Bills, Rent Agreement.
- **Company Documents:** Certificate of Incorporation, GST Registration Certificate.
- **Vehicle Documents:** Registration Certificate, Insurance, Fitness Certificate.
- **Employee Records:** KYC Documents, Bank Account Details.



ADDITIONAL CONSIDERATIONS

- **Insurance:** Obtain comprehensive insurance coverage for vehicles, goods in transit, and liability.
- **Safety Standards:** Adhere to road safety norms and environmental regulations.
- **Customer Support:** Establish a dedicated helpline or support system for clients.
- **Marketing:** Utilize digital marketing strategies to reach a broader audience.



Thanks!

Do you have any questions?

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